STAGE 4: Transferring Learning - Checklist

**Revise Product**

- Develop a first draft of presentation
  - What format will I use to present my work?
  - Who is my audience?
  - Have I revised and edited my work?
- Complete and polish presentation
  - Have I asked someone else to proofread my work?
  - Have I applied my new knowledge?
  - Have I met all project requirements?

**Present Findings**

- Organize my presentation
  - Is this an oral, visual, written, or multimedia presentation?
  - What equipment do I need?
  - Can I make use of presentation software?
  - Do I need to practise?
- Share new learning
  - Have I incorporated good production and presentation skills?
  - Can I share my findings in other ways, e.g., publish, present to other interested groups?

**Reflect On and Evaluate**

- Complete a learning log
  - What new knowledge and skills have I learned?
  - What was successful?
  - What would I change?
  - How did the Research Process help me with this project?
  - How can I improve my research skills?
  - Did I make effective use of information and communication technologies?

**Transfer Skills**

- Apply what I learned to other inquiries
  - Why is my work important to my community, the world, and me?
  - Should I take some further action?
  - What new topics would I like to explore?
  - Can I use my new knowledge and skills in other subjects?
  - Add this work to my portfolio.